



**A Management Consulting Company  
Bridging Japan India Business**

[www.kitatec.com](http://www.kitatec.com)

# WHO WILL REPRESENT YOUR OFFICE IN JAPAN AND HOW

**YOUR REPRESENTATIVE OFFICE IN JAPAN WILL BE - KITATEC**

Kitatec, can help your organization by providing Business Development Services, customized according to needs of your Organization.

# **YOUR REPRESENTATIVE OFFICE IN JAPAN**

**YOUR OFFICE  
IN INDIA**

**KITATEC KK,  
JAPAN**

**YOUR  
PROSPECT/CLIENT  
IN JAPAN**

**ENGLISH COMMUNICATION**

**JAPANESE COMMUNICATION**

# YOUR REPRESENTATIVE OFFICE IN JAPAN

## BASIC PLAN - PACKAGE

- ✓ Set-Up and manage a dedicated telephone line to Receive Calls from the organizations Clients / Prospects and transfer the received messages to the organization in English.
- ✓ The Pre-Sales Office at the Organization can send mailers / make business exploration calls. If the prospects of the organization wish to reply in Japanese, then Kitatec can provide the Japanese communication by email.
- ✓ Kitatec will also provide services required to convert Proposals / Presentations in Japanese.

# YOUR REPRESENTATIVE OFFICE IN JAPAN

## PREMIUM PLAN - PACKAGE

- Set-Up and manage a dedicated telephone line for the Company.
- The Office will provide a list of prospects - This Japan Office KITATEC's Japanese resource will contact those prospects and provide Pre-Sales Services by Email / Phone Calls.
- Prepare and Submit Proposals in Japanese.
- Provide Interface to execute "Master-Agreements" and "Statement-Of-Work" in Japanese.
- And More ..... As per Your Requirements.

## YOUR REPRESENTATIVE OFFICE IN JAPAN

Kitatec can Provide ' **Bridge** ' To your Clients in a  
Customized Way as per Your Needs

# CONTACT US

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